



The Nassau County School District

1201 Atlantic Avenue
Fernandina Beach, Florida 32034

Property # _____

School: _____

STUDENT/PARENT LAPTOP AGREEMENT

Student/Parent Information

Student Name:

_____ Last

_____ First

_____ Student ID #

Parent/Guardian Name:

_____ Last

_____ First

Terms of Agreement

Within this agreement, the terms "you" and "your" refer to the parent/guardian and the student currently registered in Nassau County School District (NCSD). "Equipment" encompasses a laptop and its power cord/charger.

Terms:	<p>You will be issued an NCSD laptop and power cord/charger.</p> <ul style="list-style-type: none">• Grades PK-5 may share devices in the classroom and will leave the devices at school.• Grades 6-12 will bring the devices to/from school daily. <p>You will comply with the NCSD's Acceptable Use Agreement (AUP) and the NCSD Digital Learning Overview at https://www.nassau.k12.fl.us/Page/2404.</p>
Title:	Legal title to the equipment belongs to the district and shall always remain with the district. Your right to possess and use the equipment is limited to and conditioned upon your full compliance with this Agreement.
Lost, Stolen, or Damaged Equipment:	<p>You must immediately report any lost, stolen, or damaged equipment to the school. For stolen equipment, you must also file a police report.</p> <p>If the equipment is lost or damaged, intentionally or due to negligence, the student may be subject to discipline, and you may be responsible for the cost of the repair or replacement. All repairs and part replacements must be purchased through the school to maintain device warranties. A fee list can be viewed in the NCSD Digital Learning Overview.</p>
Sanctions for Violations	Any activity that violates the NCSD Responsible Use Agreement should be reported to a school administrator. Disciplinary action, if any, for the students and other users shall be consistent with the district's standard policies and procedures. Violations of the policy can constitute cause for revocation of access privileges, suspension of access to Nassau County School District electronic resources, other school disciplinary action, and/or other appropriate legal or criminal action, including restitution, if appropriate. Students shall be subject to the sanctions as appropriate.

Acceptance of Terms

By signing this form, you confirm that you understand the information in this agreement. You also confirm that you have read, understand, and accept the terms of the NCSD Acceptable Use Policy and the NCSD Digital Learning Overview available at <https://www.nassau.k12.fl.us/Page/2404>.

Parent/Guardian Signature

Date

Student Signature (Required for Middle & High School Students)

Date

Parent Phone Number

Parent Email Address



The Nassau County School District

1201 Atlantic Avenue
Fernandina Beach, Florida 32034

Dr. Kathy K. Burns
Superintendent of Schools

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STUDENT ACCEPTABLE USE OF TECHNOLOGY AGREEMENT

Nassau County School District (NCSD) makes a variety of communications and information technologies available to students through computer/network/Internet access. When properly used, these technologies promote educational excellence in the District by facilitating learning, resource sharing, innovation, collaboration, and communication. For students to have access to these valuable resources, parents and students must sign the Student Acceptable Use of Technology Agreement. The student must follow the guidelines below and demonstrate ethical behavior and positive digital citizenship.

STUDENT GUIDELINES

- Students will follow teachers' instructions regarding the use of the Nassau County digital network.
- Students will handle hardware and software tools with care and respect at all times.
- Students will remember that using the Nassau County digital network and device is a privilege, not a right.
- Students should not expect privacy at any time while using district-assigned applications and devices.
- The district has the authority to conduct random and necessary audits of students' Internet or computer histories.
- Students must not share user IDs or passwords.
- Students should not give out Personal Identifiable Information (PII), such as their address, social security number, or any other personal information.
- Students are prohibited from tampering with or altering configurations, intentionally downloading viruses, or causing any physical damage to equipment provided by the District.
- Students may not download any media, programs, or applications that are not district-approved.

STUDENT USE OF DISTRICT EMAIL

Email is a powerful communication tool. Students in grades 3 through 12 are given a district email address to enable direct communication with their teacher. Students may receive emails from their teachers for assignment reminders or course-related communication, and students can also use email to send questions or comments about their classes.

- District network security policies will control whom email messages can be sent to and from whom they can be received.
- Students will only be able to email teachers/staff members.
- Students will not be able to email or receive emails from any other student.
- Students will not be allowed to receive email from outside the school domain except for approved senders. (Ex. College Board, Colleges, Universities, and U.S. Military)
- Student email will be monitored 24/7 for inappropriate content. Any such content will be blocked and reported to the student's school administrator.

SECURITY

Every District computer equipped with Internet access is installed with filtering software designed to block visual depictions deemed obscene, inappropriate for students, or harmful to minors, in accordance with the federal Children's Internet Protection Act (CIPA). The District makes every effort to limit access to objectionable material.

Please turn over to complete the back of the form.

PARENT GUIDELINES

Parents are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location. Parents have the right to review their child's digital files at any time. Contact your student's site administrator to submit your request.

Student's Last Name: _____ First Name: _____ M.I.: _____
(Please Print)

Student's School: _____ Grade: _____

By signing this document, you are indicating that you have read and understand the terms and conditions set forth in the ***Student Acceptable Use of Technology Agreement*** relating to the use of the school district digital network and Internet. In addition, you are acknowledging that any violation of these terms could result in the termination of your account, revocation of your computer access, and/or other disciplinary actions.

Student's Signature: _____ Date: ____/____/____
(*Required for Middle and High School Students)

Parent/Guardian's Name: _____ Phone #: _____
(Please Print First and Last Name)

Parent/Guardian's Signature: _____ Date: ____/____/____

THIS FORM MUST BE RETURNED TO SCHOOL

Our mission is to develop each student as an inspired life-long learner and problem-solver with the strength of character to serve as a productive member of society.

The Nassau County School District does not discriminate on the basis of race, color, national origin, gender, age, disability or marital status in its educational programs, services or activities, or in its hiring or employment practices. For questions or complaints, please call (904) 491-9900.

AN EQUAL OPPORTUNITY EMPLOYER

Student – v 1.0 2024-2025